



MISSOURI DEPARTMENT OF TRANSPORTATION
NOTICE TO REMOVE OUTDOOR ADVERTISING

Certified Mail No. [Certified Mail No]

Date Issued: [Date]

In accordance with Section 226.580.3 RSMo and 7 CSR 10-6.080(2), this notice is being issued to [Owner Name], [Owner Address], [Owner City], [Owner State] [Owner Zip] to advise you of the determination that reference number [Permit Number] for a [Status] sign in a(n) [Land Use] area located along [Route] at county log mile [Log] on the [Side] side of the road in [County] County on property owned by [Land Owner Name], [Land Address], [Land City], [Land State] [Land Zip] and identified by the enclosed photograph, is unlawful for the following reason(s):

The sign was erected after January 1, 1968 or before March 30, 1972 contrary to:

- ☐ Lighting provisions of Section 226.540(1) RSMo 1969
- ☐ Sizing provisions of Section 226.540(2) RSMo 1969.
- ☐ Spacing provisions of Section 226.540(3) RSMo 1969.
- ☐ Location provisions of Section 226.540 RSMo 1969.
- ☐ Other : [Other Reason]

The sign was erected after March 30, 1972 contrary to:

- ☐ Location provisions of Section 226.540 RSMo 1969.
- ☐ Sizing provisions of Section 226.540(2) RSMo as amended.
- ☐ Spacing provision of Section 226.540(3) RSMo as amended.
- ☐ Location provision of Section 226.520 and 226.540 RSMo as amended.
- ☐ Other : [Other Reason]
- ☐ Failure to obtain or maintain a permit for a sign for which a permit and biennial inspection are required under Section 226.550 RSMo, as amended. See 7 CSR 10-6.080(2)(B).
- ☐ The sign is obsolete. See 7 CSR 10-6.080(2)(D).
- ☐ The sign is not in good repair. See 7 CSR 10-6.080(2)(E).
- ☐ The sign is not securely affixed to a substantial structure. See 7 CSR 10-6.080(2)(E).
- ☐ The sign attempts or appears to attempt to regulate, warn or direct the movement of traffic or interferes with, imitates or resembles an official traffic sign or device. See 7 CSR 10-6.080(2)(F).
- ☐ The sign is erected or maintained upon trees or painted or drawn upon rocks or other natural features and does not qualify as a landmark sign under Section 226.545 RSMo, as amended. See 7 CSR 10-6.080(2)(G).
- ☐ The sign was erected after August 13, 1976, beyond 660 feet of the right of way outside an urban area, visible from the main travelway of an interstate or primary highway with the purpose of the message being read from such travelway contrary to Section 226.527 RSMo, as amended. See 7 CSR 10-6.080(2)(H).
- ☐ Failure to pay biennial renewal fee.

☐ Other. [Other Reason]

The sign is an unlawful directional sign under 7 CSR 10-6.020, directional and other official signs for the reason(s) checked below:

- ☐ Lighting provision of Section 226.520 RSMo as amended.
- ☐ Sizing provisions of Section 226.520 RSMo as amended.
- ☐ Spacing provision of Section 226.520 RSMo as amended.
- ☐ Location provision of Section 226.520 RSMo as amended.
- ☐ Message content and descriptive words provisions of Section 226.520 RSMo, as amended. See 7 CSR 10-6.020(7)(E).

The following remedial action is suggested and must be taken within sixty (60) days of receipt of this notice.

- ☐ Removal of the sign including support structure under Sections 226.500 to 226.600 RSMo as amended.
- ☐ Submit an application for permit.
- ☐ Display an advertising message.
- ☐ Repair the sign.
- ☐ Securely attach the sign to a substantial structure.
- ☐ Pay the biennial renewal fee. Please remit \$[Permit Fee] to the address listed below.
- ☐ Other: [Other Action Reason]

If the sign owner or the owner of the land disagrees with the determination that the sign is unlawful for the specified reason(s), a request may be made for an administrative hearing before the Missouri Highways and Transportation Commission. A hearing examiner will hear evidence under Chapter 536 RSMo on the issue of whether the sign is unlawful.

The written request for hearing must be received by the Commission Secretary at PO Box 270, Jefferson City, Missouri, 65102, within sixty (60) days of receipt of the notice. Failure of the sign owner or landowner to request an administrative review or take appropriate remedial action within sixty (60) days after receipt of this notice will result in the sign being removed by the Missouri Highways and Transportation Commission. The sign owner, not the owner or occupant of the land, shall be solely liable to the Commission for the cost of removing the sign.

If an Administrative Hearing is requested, but the sign is removed prior to the hearing date, the hearing examiner may dismiss the request and terminate any further proceedings under 7 CSR 10-6.090.

[Permit Specialist]
[Permit Specialist Title]